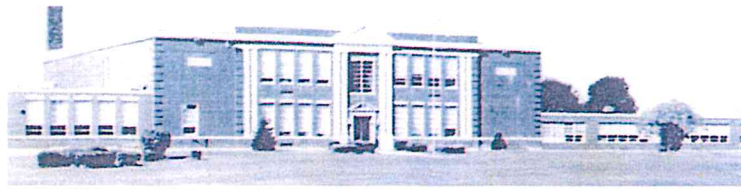


**Board of Education**

**Jennifer Lavoie**  
President  
**Michael Filipovich**  
Vice President  
**Laura Billings**  
**Jessica Clark**  
**Stephanie Clark**  
**Brittany Rizzo**  
**Jona Snyder**



**Madison Central School District**  
7303 Route 20, Madison, New York 13402  
Phone: (315) 893-1878  
Fax: (315) 893-7111

**Jason A. Mitchell**  
Superintendent  
**Larry Nichols**  
Building Principal  
**Brian J. Latella**  
Elementary Principal  
**Melanie Brouillette**  
Treasurer  
**Tracey Lewis**  
District Clerk

**BOARD OF EDUCATION**  
**2020-2021 REORGANIZATIONAL MEETING**

**JULY 7, 2020**  
**6:30 P.M. – VIA GOOGLE MEET**

- I. Call to Order and Pledge – District Clerk
- II. Oath of Office
  - a. District Clerk
  - b. Superintendent
  - c. Newly elected members
    1. Laura Billings
    2. Jona Snyder
    3. Jennah Turner
- III. Election of 2020-2021 Board President and Oath of Office
- IV. Election of 2020-2021 Board Vice President and Oath of Office
- V. Appointment of District Officers
  - a. District Clerk – Tracey Lewis
  - b. District Treasurer – Melanie Brouillette – bonded at \$300,000
  - c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
  - d. District Tax Collector – Laura Fuess
  - e. Internal Claims Auditor – Johanna Kaul
  - f. Extra-Classroom Activity Accounts – Tracey Lewis
  - g. Purchasing Agent – Melanie Brouillette / Alternate Jason Mitchell
- VI. Appointments
  - a. School Physician – Community Memorial Hospital
  - b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
  - c. Attendance Officer – Tracey Lewis
  - d. Independent Auditor – Mostert, Manzanero and Scott, LLP
  - e. Records Access Officer – Jason Mitchell
  - f. Records Management Officer – Melanie Brouillette
  - g. Representative to OMH (Tri County) School Boards Association – \_\_\_\_\_,  
Alternate \_\_\_\_\_
  - h. Representatives for District Contract Negotiations (2) – \_\_\_\_\_
  - i. Compliance Coordinator – Building Principal Larry Nichols

- j. Dignity Act Coordinator – Building Principal Larry Nichols, Elementary Principal/Committee on Special Education Chairperson Brian Latella, School Counselors Michael Lee and Rachel DiGeorge
- k. Data Protection Officer – Kurt Peavey

VII. Committee Appointments

- a. Committee on Special Education (CSE)
  - Parent or Person in Parental Relationship to the Student
  - Regular Education Teacher of the Student
  - Special Education Teacher of the Student
  - School Psychologist – TBD
  - Chairperson/Administrator – Brian Latella
  - Subcommittee Chairperson – \_\_\_\_\_
  - School Physician
  - Parent Member – \_\_\_\_\_
  - Other Persons Having Knowledge or Special Expertise Regarding the Student Student, if appropriate
  - Office Assistant: Johanna Kaul
- b. Committee on Pre-School Education (CPSE)
  - Parent or Person in Parental Relationship to the Student
  - Regular Education Teacher of the Student
  - Special Education Teacher of the Student
  - School Psychologist – TBD
  - Chairperson/Administrator – Brian Latella
  - Subcommittee Chairperson – \_\_\_\_\_
  - School Physician
  - Parent Member – \_\_\_\_\_
  - Other Persons Having Knowledge or Special Expertise Regarding the Student Student, if appropriate
  - Office Assistant: Johanna Kaul
  - Early intervention Transition specialist, if appropriate
  - Representative from Madison County – Ms. Rosanne Lewis
  - Representative from Oneida County – Ms. Denise Slack
- c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.
- d. District Safety Team – see enclosed list

VIII. Designations

- Asbestos Designee – Christopher Post
- Official Depository – Key Bank, National Bank and Trust, Bank of America, HSBC and First Niagara Bank
- Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank
- Official Newspaper – Oneida Daily Dispatch
- Health Consortium Representative – Melanie Brouillette
- Health Consortium Alternate Representative – Jason Mitchell
- Homeless Liaison – Larry Nichols
- Worker’s Compensation Consortium Representative – Melanie Brouillette
- Worker’s Compensation Consortium Alternate Representative - Jason Mitchell

- IX. Authorizations  
Payroll Certification – Melanie Brouillette  
Conference Approval – Jason Mitchell  
Petty Cash Funds – Melanie Brouillette  
Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols  
Signatures for Extra Classroom Activity – Jason Mitchell and Tracey Lewis / Alternate Larry Nichols  
  
Budgetary Transfers – Jason Mitchell  
Applications and Reports for Federal Funds – Jason Mitchell  
School Lunch and Breakfast Claims and Applications – William Cotter  
Authorization to Suspend  
a. Jason Mitchell - Superintendent  
b. Larry Nichols – Building Principal  
c. Brian Latella – Elementary Principal  
Authorization for the use of the District Credit Card - Superintendent Jason Mitchell or his designee with a limit of \$2,500.00
- X. Adoption of Board Policies
- XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2020-2021 school year.
- XII. Approval of Mileage Reimbursement Rate at the IRS variable rate
- XIII. Approval of Annual Reserve Report - to be available before meeting
- XIV. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2020-2021
- XV. Substitute Rate of Pay as per the attached worksheet - to be available before meeting
- XVI. Adoption of Calendars  
a. Board of Education Meetings  
b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May 18, 2021
- XVII. Appointment of Election Inspector and Clerks  
a. Susan Anderson, Inspector  
b. Gary Anderson, Inspector  
c. Diane Janney, Inspector  
d. Laura Fuess  
e. Jo Blunt  
f. Gerry Peckham  
g. Barbara Andrews  
h. Kathy Burns
- XVIII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2020-2021
- XIX. Approval of Extra-Curricular Organizations as listed on enclosed listing
- XX. Additional Authorizations  
a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative
- XXI. Adjournment